

**PRC Tacloban City Regional Office**  
**Annual Procurement Plan (Non-CSE) per Approved 2020 GAA**  
**CY 2020**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301000	Office Supplies Expenses	PRC Tacloban	Small Value Procurement		January to December, 2020			GAA	2,244,069.14	2,244,069.14	-	Office Supplies Expenses
5020302000	Accountable Forms Expenses	PRC Tacloban	Competitive Bidding		January to December, 2020			GAA	507,972.00	507,972.00	-	Accountable Forms for Procurement of Central Office
5020309000	Gasoline, Oil, and Lubricants Expenses	PRC Tacloban	Shopping		January to December, 2020			GAA	69,000.00	69,000.00	-	Fuel, Gas, Lubricant Expenses
5020322001	Furniture & Fixtures	PRC Tacloban	Competitive Bidding		January to December, 2020			GAA	10,000.00	10,000.00	-	Furniture & Fixtures
5020401000	Water Expenses	PRC Tacloban	NP-53.5 Agency-to-Agency		January to December, 2020			GAA	17,000.00	17,000.00	-	Water Expenses
5020402000	Electricity Expenses	PRC Tacloban	NP-53.5 Agency-to-Agency		January to December, 2020			GAA	575,000.00	575,000.00	-	Electricity Expenses
5020501000	Postage and Courier Services	PRC Tacloban	Competitive Bidding		January to December, 2020			GAA	52,000.00	52,000.00	-	Postage and Courier Expenses
5020502002	Landline Telephone Expenses	PRC Tacloban	Competitive Bidding		January to December, 2020			GAA	72,000.00	72,000.00	-	Landline and Phone Expenses
5020504000	Cable, Satellite, Telegraph, and Radio Expenses	PRC Tacloban	Competitive Bidding		January to December, 2020			GAA	18,000.00	18,000.00	-	Cable, Satellite, Telegraph, and Radio Expenses
5021202000	Janitorial Services	PRC Tacloban	Competitive Bidding		January to December, 2020			GAA	146,000.00	146,000.00	-	Janitorial Services
5021203000	Security Services	PRC Tacloban	Competitive Bidding		January to December, 2020			GAA	1,455,000.00	1,455,000.00	-	Security Services
5021305001	Repair and Maintenance - Machinery	PRC Tacloban	Competitive Bidding		January to December, 2020			GAA	10,000.00	10,000.00	-	Repairs and Maintenance - Machinery
5021305002	Repair and Maintenance - Office Equipment	PRC Tacloban	Competitive Bidding		January to December, 2020			GAA	187,000.00	187,000.00	-	Repair and Maintenance - Office Equipment
5021305003	Repair and Maintenance - ICT Equipment	PRC Tacloban	Competitive Bidding		January to December, 2020			GAA	90,000.00	90,000.00	-	Repair and Maintenance - ICT Equipment
5021306001	Repair and Maintenance - Service Vehicles	PRC Tacloban	Competitive Bidding		January to December, 2020			GAA	300,000.00	300,000.00	-	Repair and Maintenance - Service Vehicles
5021307000	Repair and Maintenance - Furniture and Fixtures	PRC Tacloban	Competitive Bidding		January to December, 2020			GAA	24,000.00	24,000.00	-	Repair and Maintenance - Furniture and Fixtures
5021501001	Taxes, Duties, and Licenses	PRC Tacloban	NP-53.5 Agency-to-Agency		January to December, 2020			GAA	8,000.00	8,000.00	-	Taxes, Duties, and Licenses
5021503000	Insurance Expenses	PRC Tacloban	NP-53.5 Agency-to-Agency		January to December, 2020			GAA	6,000.00	6,000.00	-	Insurance Coverage of Service Vehicles
5029905001	Other Maintenance & Operating Expenses - Rents Buildings and Structures	PRC Tacloban	Competitive Bidding		January to December, 2020			GAA	1,323,000.00	1,323,000.00	-	Lease of Real Property - Office Space (2020)
1060502000	Machinery and Equipment - Office Equipment	PRC Tacloban	Competitive Bidding		January to December, 2020			GAA	250,000.00		250,000.00	Purchase of Risograph Machine, Heavy Duty Shredder, and Photocopying Machine
1060503000	Machinery and Equipment - ICT Equipment	PRC Tacloban	Competitive Bidding		January to December, 2020			GAA	180,000.00		180,000.00	Purchase of Queuing Machine
1060599000	Machinery and Equipment - Other Machinery & Equipment	PRC Tacloban	Competitive Bidding		January to December, 2020			GAA	130,000.00		130,000.00	Purchase of Power Generator 10 KVA (Standby Power for Confidential Printing Room)

TOTAL - MOOE

TOTAL - CAPITAL OUTLAY

GRAND TOTAL

7,114,041.14

560,000.00

7,674,041.14

Prepared by:

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